

Baker Government Hostel

Maulana Azad College, Kolkata

HOSTEL UNDERTAKING (2025)

GENERAL INFORMATION

1. Name of the Student: _____
2. Class / Course: _____
3. Department: _____
4. Roll Number: _____
5. University Registration No.: _____
6. Academic Session: _____
7. Permanent Address: _____

8. Student's Mobile No.: _____
9. Student's Email ID: _____

PARENT/GUARDIAN DETAILS

1. Name of Parent / Legal Guardian: _____
2. Relation with Student: _____
3. Guardian's Phone No.: _____
4. Alternate Phone No. (Mandatory): _____
5. Guardian's Address (if different): _____

STUDENT UNDERTAKING

I, _____, son of _____, admitted as a boarder of **Baker Government Hostel**, hereby solemnly affirm that I have read, understood, and agree to comply with **all hostel rules and regulations** of Maulana Azad College.

I voluntarily agree to the following:

A. Discipline & Behaviour

- I will maintain good conduct, discipline, and respectful behaviour towards teachers, hostel authorities, staff, and fellow students.
- I understand that misbehaviour, abuse, or misconduct will result in strict disciplinary action, including **cancellation of hostel seat**.

B. Attendance & Academic Requirements

- I will attend all classes regularly. If I am habitually absent, my hostel seat may be cancelled.
- If I **fail in any semester/year**, I understand that I am **ineligible** to stay in the hostel for the next term.
- I may be allowed only a **maximum of 7 days temporary stay** before exams, if approved.

C. Anti-Drug Declaration

- I will not possess, consume, purchase, or distribute marijuana, ganja, charas, alcohol, drugs, intoxicants, or any banned substance. If caught with such substances, I accept:

(i) Immediate suspension, (ii) Permanent expulsion, (iii) Possible legal action

- I will not shelter or protect anyone involved in such activities.

D. Room Discipline & Hostel Property

- I will not shift or change rooms without written permission of the Superintendent.
- I will keep my room clean and allow inspections.
- I will not damage hostel property, write on walls, stick posters, or misuse facilities. I will compensate for any breakage or damage caused by me

E. Electrical Appliances

I accept that the following are **Strictly Prohibited**:

- Electric heater, Induction cooker, Iron, Immersion rod, High-wattage appliances

Penalties:

- First offence: ₹2,000, Second offence: ₹5,000, Third offence: **Cancellation of boardership**

F. Timings & Movement

- I will enter the hostel before **11:00 PM** daily. I will be present for the **mandatory night roll call**.
- I will not remain absent overnight without written permission. Repeated violation will lead to cancellation of hostel seat.

G. Health & Emergency

- I will inform the authorities in case of illness.
- In emergencies, I authorize the hostel authority to arrange immediate medical care.

H. Notice Board & Compliance

- I will check the hostel notice board daily for instructions.
- I will follow all new or revised rules issued by the authorities.

I. Final Authority Clause

I accept that the decision of the **Hostel Superintendent/Assistant Superintendent & Hostel Committee** regarding discipline, room allocation, or violation of rules is **final and binding**.

I declare that all information given by me is true and I agree to follow all hostel rules without exception.

Student's Signature: _____

Date: _____

Name (BLOCK letters): _____

GUARDIAN DECLARATION & UNDERTAKING

I, _____, parent/legal guardian of _____, hereby declare the following:

A. Responsibility for Conduct

I take full responsibility for my ward's behaviour, character, and conduct inside and outside the hostel.

B. Attendance & Academic Requirements

- I understand my ward must maintain regular class attendance.
- If my ward fails any semester, they will not receive regular hostel accommodation.
- Only short-term stay before exams may be permitted.

C. Anti-Drug & Substance Abuse

- I understand and accept the hostel's **Zero-Tolerance Policy** on drugs, marijuana, alcohol, and intoxicants.
- If my ward violates this rule, I accept immediate expulsion and possible legal consequences.

E. Behaviour & Respect

I agree that any disrespect or misbehaviour towards hostel staff or teachers by my ward is a punishable offence.

F. Timings, Leave & Absence

I accept that gate closes at **11:00 PM**, and absence without permission is a violation.

G. Illness & Emergency

I undertake to take my ward home or to a hospital if the hostel authority informs me that the student is unfit to stay. I also allow the hostel authority to arrange emergency treatment if necessary.

H. Damage to Property

I agree to pay for any damages caused by my ward.

I. Compliance & Final Authority

I accept that all decisions of the Hostel Superintendent/Assistant Superintendent & Hostel Committee are **final**.

GUARDIAN SIGNATURE

Guardian's Signature: _____

Date: _____

Name (BLOCK letters): _____